

## **NACTA TEACHING AWARD OF MERIT**

### **Description**

To encourage and recognize meritorious efforts in undergraduate teaching in the Faculty of Agricultural, Life and Environmental Sciences (ALES).

### **Eligibility**

- Full time continuing academic staff in Categories A1.1 through A1.4 (inclusive) and A1.6<sup>1</sup>
- Teaching in ALES, in the areas of agricultural, environmental, natural and/or life sciences
- Must be responsible for at least one course equivalent in teaching in the Faculty in the previous year
- Nominators should consider the equity, diversity, and inclusivity elements of the University of Alberta's [Strategic Plan for Equity, Diversity, and Inclusivity](#) when developing nominations

### **Criteria**

- Exhibits a consistently superior command of the subject matter
- Demonstrates excellent planning and organization in course outlines and objectives, reading and laboratory assignments, handouts, projects, grading schemes, examinations and all other material associated with undergraduate courses
- Instills vital interest in and enthusiasm for the subject on the part of students
- Strongly encourages and fosters independent study
- Generates a desire for continued learning
- Strongly encourages students to be critical, to think independently and to solve problems
- Presents the subject matter at an appropriate level of rigor
- Requires that students have a comprehensive, coherent understanding of the subject matter
- Consistently demonstrates a concern for student progress and is available and approachable for out-of-classroom consultation
- Is a valuable resource for both students and colleagues
- Contributes to and impacts equity, diversity, and inclusivity outside of the scholarly community and/or within the scholarly community

---

<sup>1</sup> Categories are defined as in [Recruitment Policy \(Appendix A\) Definition and Categories of Academic Staff, Administrators and Colleagues](#).

## Nomination Package (required elements)

1. Name of nominee(s) and nominator(s)
2. At least three letters of support from students (former and/or current) emphasizing impact of the nominee's teaching effectiveness
3. At least one letter of support from a teaching colleague or department chair
4. A brief statement of the nominee's teaching philosophy (350 word limit)
5. A list of courses taught in the last 5 years
6. Evidence of teaching excellence
7. A description of how the nominee has incorporated EDI into aspects of teaching

Nomination packages should not be longer than 20 pages, and should not include materials such as course outlines, examples of examinations, term work (e.g., term papers/projects, assignments), etc.<sup>2</sup> Given that this is an undergraduate teaching award, information about graduate teaching and supervision is not relevant.

Notes: If this nomination is intended to be submitted for the Rutherford Award for Excellence in Undergraduate Teaching<sup>3</sup>; competition, further detailed information is needed to the requirements for that award.

If this nomination is intended to be submitted to the North American Colleges and Teachers "NACTA Educator" award competition, further detailed information is needed as outlined on the NACTA site: [NACTA Educator \(nactateachers.org\)](http://nactateachers.org)

## Adjudication

This award will be adjudicated by the ALES Awards Committee.

## Application Deadline

- Deadline for submission: **December 2, 2022**
- All nominations/applications are to be sent electronically to Chair, ALES Awards Committee

---

<sup>2</sup> Nominators are encouraged, however, to assemble and organize these types of teaching materials for candidates in the event that their nomination is successful. Such materials are important for university-level competitions (e.g., Rutherford) so that external peer evaluators are able to properly assess nomination packages.